



## **Community Resident Manager (Live-In) – Winnipeg**

1510 Main Street, Winnipeg, MB

### **Live-in role**

### **What does it mean to truly feel at home?**

At Inuka, we believe housing is more than a place to live, it's where people belong, grow, and thrive.

We're looking for a Community Resident Manager to lead the day-to-day operations of our building while creating a welcoming, well-managed, and community-focused environment.

### **About the Role**

This is a hands-on, live-in role combining:

- Property operations
- Maintenance oversight
- Leasing support
- Resident experience

You will act as the on-site representative for property management, ensuring the building runs smoothly and residents feel supported.

### **Key Responsibilities**

- Manage tenant documentation, records, and daily operations
- Coordinate repairs and supervise maintenance activities
- Oversee move-ins, move-outs, and leasing support
- Facilitate non-cash rent collection and follow-ups
- Maintain a live-in presence and respond to after-hours needs
- Support a respectful, inclusive community environment

## **What We're Looking For**

- Experience in property management, hospitality, or customer service
- Strong organizational and problem-solving skills
- Ability to supervise maintenance and manage multiple priorities
- Excellent communication and interpersonal skills
- Willingness to live on-site

## **What We Offer**

- Competitive salary
- 50% rent discount (live-in requirement)
- Opportunity to be part of a mission-driven housing model

## **About Inuka**

Inuka Community Inc. is a community-focused, Black-led, women-led non-profit building inclusive, mixed-income communities grounded in Ubuntu, *"I am because we are."*

## **How to Apply**

Submit your resume to: [Wambui@inuka.ca](mailto:Wambui@inuka.ca). Visit our website for more information at [Inukacommunity.ca](http://Inukacommunity.ca).

***A detailed job description is available upon request.***

## **Application deadline – April 24, 2026**

*We thank all applicants for their interest. Only those selected for an interview will be contacted*